

SLA Symposium Proceedings Reviewer Evaluation Form

Send your evaluation by email to the editors at the following address: sle@umn.edu. You may also send other questions to this email.

Please send your evaluation as an attached document (Word) rather than part of the email text.

Your evaluation should follow the format below. You may also use track changes to include specific comments and/or suggestions in the manuscript itself if you find there are numerous organizational issues to address (this does not include grammar or writing conventions).

1. Number of manuscript

2. Your recommendation

- a. accept as is
- b. accept with revisions as noted
- c. reject

3. Comments to be sent to the author(s).

Include positive comments about the manuscript as well as specific suggestions for improvement. As editors, we plan to provide detailed feedback to the authors for both accepted and rejected articles. Therefore, we request a numerical rating and written comments on each of the following aspects. Please see the sample review forms for guidance.

a. How well does this manuscript contribute to the fields of second language education or second language acquisition?

(-) 1 2 3 4 5 (+)

Comments:

b. How well does the literature review inform the research?

(-) 1 2 3 4 5 (+)

Comments:

c. How well are the research design, procedures, and statistics (if applicable) explained?

(-) 1 2 3 4 5 (+)

Comments:

d. How appropriate is the description of the purpose, methods, procedures and/or analyses?

(-) 1 2 3 4 5 (+)

Comments:

e. How clear is the manuscript, including writing, tables, figures, and examples?

(-) 1 2 3 4 5 (+)

Comments:

4. Other comments (optional):

5. Do you wish to receive copies of the other consultants' critiques?

6. Confidential remarks to the editors (optional)